

# All the Right Moves – South Africa



**Britannia**

Removals, Storage and International Shipping

# Britannia

## Importing Goods To South Africa

### Importing Personal Effects

Shipments of household goods and personal effects are allowed duty free entry, provided that they have been owned and used for at least 6 months prior to importation.

In order to clear your goods through customs you must be in the country prior to the arrival of your goods.

### Documentation

Britannia and our agents will assist you to complete the customs formalities. To assist us with this please let us have a copy of your passport (and visa if applicable).

Our Britannia agents will supply you with the appropriate import documentation before the arrival of your goods: which you must complete to facilitate the clearance of your consignment.

To avoid additional charges it is essential that documentation is completed and returned promptly.

### Prohibitions and Restrictions

In general it is in your interest not to import the following items.

- Firearms & ammunition
- Inflammable goods & substances
- Plants & plant material
- Foodstuffs, perishables or otherwise
- Alcohol, narcotics and dangerous goods
- Pornography



### Transit Times

Groupage or shared load consignments usually take 8 to 12 weeks door to door. However, this can vary depending on volumes being shipped, customs or immigration delays and prevailing weather conditions.

Sole use containers usually take 21 to 36 days port to port, subject to which shipping line is used, and there is a weekly service to all major ports.

### Computer Tracking

Through satellite and computer technology we are able to monitor the progress of your consignment.

### Bar Coding

All Groupage consignments will be bar coded before they are loaded into the shipping container. This will ensure that no items are left at origin.

### Domestic Pets

Britannia can recommend a specialised shipper of animals to assist you in sending your family pet(s) from home to home. They will coordinate all documentation and necessary veterinary procedures.

### Motor Vehicles

There are few countries outside the EU where it is practical or possible to send motor vehicles. Your local Britannia member will be able to guide you further on this.



## Welcome To Britannia South Africa

### Customs clearance

It normally takes 7 to 10 days for customs clearance and delivery. The time taken to clear goods through customs can be affected by Government policy, X-raying of goods, physical inspection, volume of traffic and the levy of any import duties or taxes. Charges raised by customs or quarantine officials will be paid for by our Britannia agents, who will seek reimbursement from yourselves prior to delivery.

### Britannia In South Africa

Britannia has established a long standing successful relationship with a network of dedicated removers, who will assist you with your destination services. Their full contact details will be sent to you prior to the forwarding of your consignment. Our agents are part of our extended Britannia family and we meet with them on a regular basis.

### Storage

Should you require storage prior to delivery this can be arranged. You should expect to pay locally a one off storage handling fee, plus a monthly storage charge. Please ensure that your marine insurance policy is extended for the period of the storage.



Britannia Johannesburg Warehouse

### Destination Services

Following customs clearance your consignment will be delivered to your home, if you have paid for a door to door service, on a mutually convenient date. Goods will be delivered into your new home and placed in the relevant rooms as directed by you.

Professionally wrapped and packed goods will be unwrapped and cartons unpacked onto a flat surface.

All used packing materials will be removed from site on the delivery day.

Although, there will be insurance implications, you do reserve the right not to have some or all items unpacked or unwrapped should you so choose.

### Insurance

Britannia Movers International is regulated by the Financial Services Authority and accordingly are authorised to provide fully comprehensive marine insurance cover. An insurance pack can be forwarded to you.



Britannia Cape Town Warehouse





## YOUR MOVING GUIDE CHECKLIST

### THREE WEEKS BEFORE

- Book move date with Britannia
- Make a list of items to be moved which will need particular care
- Agree moving plan with Britannia
- Confirm childcare arrangements for moving day
- Plan the best way to look after pets on moving day
- Clear out unwanted belongings
- Start using up food from the freezer

### TWO WEEKS BEFORE

#### Contact service providers to arrange final accounts, and reconnection at your new home

- Telecoms/cable provider – transfer/change the phone number to new home
- Electricity supplier
- Gas/Oil supplier
- Water Rates
- Local Council Taxes

#### Notify change of address:-

- Doctor – de-register if you are moving to a new area and research alternatives nearer to your new address. If undergoing hospital treatment, notify a new doctor as soon as possible
- Dentist
- Optician
- Schools, advise of new school addresses so that education records can be passed on quickly
- Amend insurance cover on buildings, household contents, motor, life etc
- National Insurance
- Child Benefit
- Motor vehicle registration
- Driving Licence (DVLA)
- Credit card/store card or credit card protection companies
- Notify all hire purchase/lease/standing orders or loans companies
- TV Licence

- Pension company
- Redirection of mail through the Post Office (visit your local Post Office for details)
- Send out change of address cards to friends, relatives, clubs and organisations
- Organise the disconnection and reconnection of domestic appliances: washing machine, cooker, dishwasher
- Draw up a room plan for new home
- Get advice on suitability of moving aerials/satellite dishes to new home

### TWO DAYS BEFORE

- Defrost the fridge and freezer
- Cancel any regular deliveries (milk, newspapers)

### THE DAY BEFORE

- Check drawers and trunks/chests for any fragile items
- Place any liquids, oils and paints to be moved in sealed containers
- Put to one side any inflammable liquids and drain fuel from petrol mower, paraffin fire etc
- Take down curtains and blinds
- Pack house plants in containers
- Put together a pile of 'do not remove' essentials: coats, handbags, snacks, cleaning materials
- Pack small valuables separately and leave with essentials pile e.g. jewellery, watches, money, bonds, coins, stamps etc

### THE BIG DAY

- Confirm service meter readings and keep a spare copy of readings
- Switch off power and water supplies (if necessary)
- Lock all windows and doors
- Drop keys off with estate agent
- Exchange contact numbers and agree meeting time with removals team

Tel: 0845 6006661

[www.britannia-movers.co.uk](http://www.britannia-movers.co.uk)

